

AGENDA MANAGEMENT SHEET

Name of Committee Council

Date of Committee 9th February 2010

Report Title Corporate Business Planning Framework 2010-13

Summary This briefing outlines the proposed timetable and approach for developing the Corporate Business Plan 2010-13

For further information please contact: Monica Fogarty
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Would the recommendation decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision] No.

Background papers "Corporate Business Planning 2010-2013" - Cabinet Report 17.12.09

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

- Other Committees
- Local Member(s)
- Other Elected Members Cllr Roodhouse, Cllr Tandy
- Cabinet Member Full Cabinet
- Chief Executive Jim Graham
- Legal Jane Pollard
- Finance
- Other Chief Officers
- District Councils
- Health Authority

- Police
- Other Bodies/Individuals SDLT

FINAL DECISION NO

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee
- To Council 30 March 2010
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

Council - 9th February 2010.

Corporate Business Planning Framework 2010-13

Report of the Assistant Chief Executive

Recommendation

That Council endorses the framework and timetable for preparing the 2010/13 Corporate Business Plan outlined in the report.

1.0 Introduction

- 1.1 The Budget and Medium Term Financial Plan are intrinsically linked to the Corporate Business Plan. Together they provide a focus to the delivery of sustainable and improving services for the citizens of Warwickshire.
- 1.2 We are committed to maximising the integration of our financial and service planning, and delivering a business-led budget:
- **The Corporate Business Plan** – Identifies where we are going by reaffirming our Vision, Priorities and outcomes for 2010 – 2013 and setting out how we will know when we have achieved them.
 - **The Budget and Medium Term Financial Plan** – Ensures that the resources are place to allow us to achieve our ambitions.
- 1.3 The Plan is currently being refreshed in the context of the developed Budget proposals for 2010-13. The final Corporate Business Plan will be considered alongside the Medium Term Financial Plan in March.

2.0 Purpose of the 2010-13 Corporate Business Plan

- 2.1 This year marks an unprecedented amount of change for the business and financial planning process as a response to the continuing financial pressures that the Authority is operating within.
- 2.2 This has necessitated a more in-depth review of the current Corporate Business Plan in terms of the implications of the financial climate on our corporate priorities and cross-cutting themes. Cabinet and SDLT are in the process of developing a paper outlining how the Authority should change over the medium term to respond to the challenges which will form the basis of the final Plan.

- 2.3 The purpose of the Corporate Business Plan 2010-13 will therefore be to articulate the overall vision and medium term priorities for the Authority. It will also outline our contribution to partnership plans such as the Sustainable Community Strategy and the Children and Young Peoples Plan.
- 2.4 The Corporate Business Plan 2010-13 will be the main reference point for understanding where the Organisation will be by 2013, in doing so it will be supported by the following elements:
- The **Corporate Improvement Programme** will contain the projects and improvement activities that will be required to deliver the Plan
 - The **Corporate Performance Report** will monitor and manage the overall performance of the Authority. Alignment of performance measures to the priorities and vision will be assured through the Review & Refresh approach which will require SDLT, Cabinet and all Overview & Scrutiny Committees to approve the content of the Corporate Performance Report for 2010/11
 - The **Medium Term Financial Plan** will set out how we intend to use and raise the resources needed to deliver our services and priorities over the medium term.
 - The **Organisational Development Strategy** will outline the cultural and organisational change that is required to deliver the Corporate Improvement Programme.
 - **Directorate Business Plans** will outline each Directorate's contribution to the delivery of the overall Plan.

3.0 Proposed content of the Corporate Business Plan 2010-13

- 3.1 The proposed framework of the Plan is provided in **Appendix A**, broadly it will continue to be structured around the following two sections:
- **The Evidence Base** – Contextual and background information at a national, local and organisational level.
 - **The “Vision for Warwickshire”** – The overall vision of where we want to be by 2013 as an authority and as a contributing partner to the Sustainable Community Strategy.
- 3.2 The Full Corporate Business Plan will be presented to Council alongside the Medium Term Financial Plan in March, Directorate Business Plans will then be signed off by Portfolio Holders at the start of April.

4.0 Next steps

4.1 The Full Corporate Business Plan will be circulated to Members for their consideration and scrutiny in advance of Full Council on 30th March. A timeline of the next steps has been outlined below.

- Feb 2010**
- Final Budget and Corporate Business Planning Framework agreed by Council (9th Feb)
 - Cabinet and SDLT to consider draft Corporate Business Plan and to test the measures and targets developed for Directorate Report Cards.
- March 2010**
- Scrutiny of draft Corporate Business Plan (w/c 1st March)
 - Consolidated Directorate Report cards presented to O&S (1st- 4thMar)
 - Final Corporate Business Plan and Medium Term Financial Plan to be agreed by Council (March 30th)

Monica Fogarty
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Shire Hall
Warwick

Appendix A – Proposed Corporate Business Plan content

Chapter Heading	Content
Introduction	
Foreword	This section provides an introduction to the plan from the Leader and Chief Executive of the Council
Corporate Plan Overview	A summary of the content of the CBP
Context	
About this Plan	<p>Explanation of the relationship between the following documents and the role of each:</p> <ul style="list-style-type: none"> • State of Warwickshire & Quality of Life Report • The Corporate Business Plan • The Budget and Medium Term Financial Plan • Organisational Development Strategy • Directorate Business Plans
The Story of Warwickshire	An introduction to Warwickshire as a place, aligned to the Sustainable Community Strategy (SCS) and the messages from the Quality of Life and State of Warwickshire Report.
Vision for Warwickshire	
Vision for WCC	This section will articulate the key elements of the <i>Vision for the authority in 2013</i> .
Working in Partnership	This section will provide an overview of the SCS and a summary of how the 9 outcomes link with the corporate priorities
Vision for our priorities and underlying themes	
The Corporate Priorities	<p>(This approach will be replicated for each priority)</p> <ul style="list-style-type: none"> • Background • Where do we want to be by 2013? • What will have been achieved as a result? • What do we need to do to get there? <p>NB. The related and detailed improvement activity and measures of performance will be housed in the Corporate Improvement Programme and the Corporate Performance Report respectively</p>
Principles of working (Cross-cutting Themes)	An outline of the principles that will inform the way we work to deliver our vision and supporting corporate priorities.