

## Important Information

### Charging for using Cameras

Warwickshire County Record Office makes a charge for using cameras in the searchroom.

Users wishing to take photographs with their own cameras can purchase a permit from reception at the following rates:

Day Permit: £5.00p

Week Permit: £8.00p

Year Permit: £50.00p

We have regrettably introduced these charges for the following reasons:

1. Like many record offices we are under pressure to demonstrate how we can generate income to support our services. Charging for use of cameras is one course that many record offices have already chosen and we feel that now is an appropriate time for us to do likewise.
2. Publishing requests from digital images of our documents is becoming much more common. We are advised that a financial transaction as part of the initial agreement to take photographs is essential to make the case stand up in law where someone has published an image without seeking prior permission.