

Energy management matrix

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	Policy	Organising	Training	Performance measurement	Communicating	Investment
4	Energy policy action plan and regular review have active commitment of top management <input type="checkbox"/>	Fully integrated into management structure with clear accountability for energy consumption <input type="checkbox"/>	Appropriate and comprehensive staff training tailored to identified needs, with evaluation <input type="checkbox"/>	Comprehensive performance measurement against targets with effective management reporting <input type="checkbox"/>	Extensive communication of energy issues within and outside the school <input type="checkbox"/>	Resources routinely committed to energy efficiency <input type="checkbox"/>
3	Formal policy but no active commitment from top <input type="checkbox"/>	Clear line management accountability for consumption and responsibility for improvement <input type="checkbox"/>	Energy training targeted at major users following training needs analysis <input type="checkbox"/>	Weekly performance measurement for each building or site <input type="checkbox"/>	Regular staff briefings, performance reporting and energy promotion <input type="checkbox"/>	Same appraisal criteria used as for other cost reduction projects <input type="checkbox"/>
2	Unadopted policy <input type="checkbox"/>	Some delegation of responsibility but line management and authority unclear <input type="checkbox"/>	Ad hoc internal training for selected people as required <input type="checkbox"/>	Monthly monitoring by fuel type <input type="checkbox"/>	Some use of school communication mechanisms to promote energy efficiency <input type="checkbox"/>	Low or medium-cost measures considered if short payback period <input type="checkbox"/>
1	Unwritten set of guidelines <input type="checkbox"/>	Informal, mainly focused on energy supply <input type="checkbox"/>	Technical staff occasionally attend specialist courses <input type="checkbox"/>	Invoice checking only <input type="checkbox"/>	Ad hoc informal contacts used to promote energy efficiency <input type="checkbox"/>	Only low or no-cost measures taken <input type="checkbox"/>
0	No explicit energy policy <input type="checkbox"/>	No delegation of responsibility for managing energy <input type="checkbox"/>	No energy-related staff training provided <input type="checkbox"/>	No measurement of energy costs or consumption <input type="checkbox"/>	No communication or promotion of energy issues <input type="checkbox"/>	No investment in improving energy efficiency <input type="checkbox"/>