

## Warwickshire Supported Housing Forum

# Warwickshire Providers Together Minutes

10am Wednesday 14 January 2009 – PIA OFFICES

**Present:**

John Atkins	-	Mayday Trust
Kealey Hill	-	Orbit Heart of England
Becki Davis	-	Orbit Heart of England
Louise Waters	-	Wayahead Support Services
Raj Sandhu	-	Voices4choices
Jane Urmson	-	Keyring
Lee Barrett	-	Christian Alliance
Wes Longden	-	Christian Alliance
Annette Lewis	-	Hanover Housing
David Burns	-	Hanover Housing
Lisa Crossland	-	Warwick DC
Ann Weston	-	Tophill Support
Sarah Moran	-	FCH
Nisha Mehmi	-	Dimensions (UK) Ltd
James Wadlow	-	Stonham
Alan Shaw	-	MENCAP (Warwick)
Debbie Fitter	-	NWBC
Avril Bartholomew	-	Mid Warwickshire Mind
Donna McCormick	-	Christian Alliance
Jean Miller	-	Springfield Mind
Rachel Dempsey	-	WDVSS
Jan Harris	-	Orbit Heart of England
Pam Bugg	-	Fry Housing Trust

**1. Apologies**

Richard Haynes	-	Bromford Housing (Chair)
Joy Smith	-	Jephson Housing Association
Dawn Clarke	-	PIA
Lynn Tallett	-	PIA

John Atkins (Vice Chair) – Mayday Trust chaired the meeting in Richard Haynes' absence.

## 2. Minutes of the last Meeting (dated Wednesday 5 November 2008)

- Item 3 - Lisa Ferguson from Mental Health Strategic Reviewing Team is unable to attend the meeting today and will reschedule to attend in March 2009.
- Item 4 – The revised Terms of Reference was handed out.
- Item 5 – An updated version of the WPT Action Plan has been put together by Richard Haynes; John read through various objectives. Several copies of the Action Plan were handed out at the meeting. John to ask Richard to email to everyone.

The minutes of the last meeting were agreed.

## 3. Matters Arising

- Core Strategy Feedback – Carol Gallagher provided notes from the last CSG. James Wadlow also attended the meeting. John Atkins read through these notes.

### **Agenda Item 02a from CSG Meeting**

A letter was sent to the Chief Executive of Communities and Local Government on the 26 November 2008. Copy of letter handed out.

### **Agenda Items 3 & 4**

SURge has been very successful in the last few months. Raj Sandhu attended the WPT meeting today and stated that they were now proposing to hold meetings in the evenings, in 3 localities, Leamington, Rugby and Nuneaton. The first one is being held on the 26 January 2009 from 5-7pm at the YMCA in Rugby. Staff who live in these areas are able to transport people to meetings. The meetings have gone from 25 people to 95/6. A lot of local people are also attending. Asked whether it has changed the dynamics of the meetings, Raj said they were still growing bigger. Raj has been seconded to her role and is waiting to get the ball rolling as soon as possible.

### **Agenda Item 5**

CLG Handy Man Person Funding Bid – Rachel to report.

Looking at people living in private accommodation and making sure their homes are in good state of repair. Service depends on the borough or district they live in.

### **Agenda Item 6**

Quarter 2 Performance Report

Report showed that some providers have not been citing the reason for a positive outcome not being achieved. Supporting People will chase this up, but providers need to make sure that they are doing this.

### **Agenda Item 7**

#### **District/Borough Move-on Protocols**

John stated that he was initially involved in this. No comments were added from group.

### **Agenda Item 8**

Supporting People Programme update. To speak to Rachel.

### **Agenda Items 9, 10, 11 and 12**

No comments.

### **A.O.B**

Donna McCormick would like an update on Contract Monitoring Reports following visits to the services. She was told that the update would take a fortnight and still 3 months after the visit she has still not received it, only the initial report on the day. She feels she is unable to work on action plans, if needed. Would like to know from Rachel what the hold up is with regards to the reports?

On a positive note, the visits are ok, informal meetings and a great improvement, but require feedback from reports. They last usually a day.

People want WPT meetings to be more productive. Items to be added to future agendas. John to talk to Richard about this.

There were suggestions of providers sharing good practice, encouraging providers to develop.

### **11.10am - Rachel arrived from SP**

Rachel stated that Phil Deakin was due to return to work in February 2009, but in the meantime would continue in his role. Once Phil returns Rachel will revert to her previous role as Lead Commissioner.

Sonu Copson is the new SP Administration Officer, who will be sending out minutes and briefings etc.

Claire Johnson, the new SP Procurement Officer has now commenced in post.

Hugh Gaster is now in post, replacing Kathryn Ray.

Rachel read through briefing notes.

- LAA – KPI2 – A meeting was held between SP and CLG SP Regional Advisor to discuss what would be considered reasonable targets by CLG. Still to go through Government for agreement, unlikely to be no more than 1% per year. Suggestion – SP translating % to numbers of

individuals instead, which would be more helpful to providers. More realistic and achievable.

- The Strategic Review for services for People with Mental Health problems event being held on 24/2/09. Invitations to be sent out. Everyone invited. Venue not yet confirmed.
- Strategic Reviews for Older People's services have now finished.
- SP Online Directory – The website has now been updated and improvements made. You can print off information specifically for your service. Check your service details online for accuracy, any errors, please contact Sonu Copson.
- District and Borough Move-on Protocols have now been finalised and are being presented on 21 January 2009 for approval. Will be on the SP website thereafter.
- Quarter 2 Performance Report has now been completed. Can email to providers or see SP website.
- 98.91% of people are living independently in Quarter 2 of the current year, which is very positive.
- CLG – minor repairs - submitted bid £300,000 over 2 years - 8 hours per district. Also put in bid for enhanced Handyman Services, which will be targeting older people's services. The Enhanced funding will be allocated to between 10 and 20 authorities. If granted, funding will commence in April 2009. SP to keep providers informed. Item of interest - see 'Should I stay or should I go' online, the ethos is based on older people.
- Contract Monitoring Reports - Rachel stated that there was a delay in sending out reports, but this now being dealt with and providers should receive them as soon as possible.

An updated copy of the briefing will be emailed to all providers.

**Rachel left at 11.40am**

**A.O.B.** None

**Next Meeting: Wednesday 18 March 2009 at 10.00am, PIA Offices, Bedworth**  
**Future Meeting Dates for 2009/10 to be held at PIA Offices, Bedworth at 10.00am**

Wednesday 20 May 2009

Wednesday 22 July 2009

Wednesday 23 September 2009

Wednesday 18 November 2009

Wednesday 20 January 2010