

Our Ref: 31733
18 December 2008
Mr Mark Woodhouse
Carillion Regional Civil Engineering
Site Office
Rugby Western Relief Road
Paynes Lane
Rugby
Warwickshire
CV21 2UH



Administration Office:

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FILE	ACTION	COPY
RWRS AGENT	2-11	
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P. White		/
S. Lally		/
NOTICE		/
SCMPD		

Dear Mr Woodhouse

Rugby Western Relief Road

Thank you for taking the time to meet with our Monitor and answer their questions. Attached is a copy of the report produced by the Monitor as a result of the meeting.

The aim of the Scheme is to improve the image of construction. We achieve this by monitoring all registered sites, suggesting areas where improvements could be made and rewarding those who are performing at the highest levels.

We hope that you found the Monitor's visit useful. However, should you have any further questions or require any further information about the Scheme, please contact the administration office.

Yours sincerely

Edward Hardy
General Manager

Monitor's Site Report

January 2008

www.ccscheme.org.uk




ID:	31733	Visit no. for this registration	1st
Project name	Rugby Western Relief Road		
Contractor	Carillion Regional Civil Engineering		On site contact name
			Mark Woodhouse
Site description and location	Construction of the new relief road through mainly rural areas with several interchanges to be built. Permanent fencing erected along the line of the new works. Site accommodation located in two areas adjacent to the works. Main accommodation adjacent to factory units in Paynes Lane.		
Observations	Score	Comments	
1. Considerate	5	The public is being kept fully informed about the operations on site by letter drops, the WCC web site and contact with the local radio station. Pavements are unobstructed or diversions put in place with ramps to maintain access. Sections of works have been replanned to ensure that this has been maintained. The works have obscured no existing signs and all diversions are clearly indicated. Car parking areas have been provided for operatives within the site or compound areas with dedicated spaces provided for visitors. Deliveries are provided with delivery times out of peak hours. Smoking is permitted on site and in designated areas around site facilities. All accesses onto the works are obvious and well signed. Visitors to site are required to sign in are inducted as necessary and their CSCS card nos. recorded. The public are kept fully informed about the operations on site by letter drops, the WCC web site and contact with the local radio station. The site office is located within a compound area and access is not difficult for disabled personnel.	
2. Environment	5	The Site Specific and Company Env policies are in place and are regularly reviewed. 4 Km of new fencing has been introduced to protect the wild life along with 7-8 badger tunnels. No special energy saving measures are in place. Minimum waste is generated on site of that removed from site 20% only is sent to landfill. Plants, trees and wildlife have been identified and protected. The permanent fencing demarks the site boundary for the majority of the site elsewhere Heras fencing is being used. Works have been rescheduled to avoid school exam times and a noise Specialist was engaged during work on the railway embankment. Temporary water retaining areas have been incorporated in the works to reduce run off. All site lighting is directed onto the works. Designated facilities have been provided for the storage of oil including spill kits. Statistical information has been produced indicating the distances travelled by operatives and plant to the site. Alternative bio-fuel was tried on the generators but this proved to be too expensive. Site carbon footprint statistics have been produced to investigate whether these can be reduced.	
3. Cleanliness	4.5	The site is clean and tidy with a road brush being employed permanently throughout the works to prevent dirt on the roads. Daily cleaning maintains the welfare facilities within the compound area and in the works in a clean and tidy state. Regular auditing of the site facilities by appointed personnel is used to ensure that these are maintained at an acceptable level of cleanliness on the recent return 83% satisfaction was obtained from the work force to the facilities provided. All plant and materials are stored within the site area. Areas around the site facilities and the site boundary are regularly check to ensure that litter build up is not occurring.	
4. A Good Neighbour	4.5	The works are rescheduled if required to minimise the impact of the works on the general public. The site is well presented and gives a good impression with regular updates of progress on site provided for the general public. The CCS complaints/comments procedure is in use. The Site Manager has authority to resolve complaints at site level. The latest complaint was resolved speedily. Contact details are posted on the scheme boards throughout the works. Four full time guards have been provided to maintain safety on site. Fund raising for charities has taken place on site with a local school for disadvantaged children being assisted in many practical ways.	
5. Respectful	4.5	Appropriate facilities have been provided for the operatives in the compound and throughout the works. All operatives are encouraged to wear the Contactor's Hi-Viz vest to ensure uniformity on site. Inductions are provided on particular topics with a complete shut down proposed after Christmas to re-induct operatives into the changing hazards on site. Behaviour in front of the public is covered in the induction. There are no offensive calendars on site and radios are not encouraged. Mobile phones are allowed only in safe areas. Operatives are encouraged not to leave site in soiled clothes. Toilet facilities have been provided for disabled and female personnel. Operative take their breaks in the canteen or in the isolated welfare units. Showers have been provided in the compound area but no lockers .	



6. Safe	5	There is a site-specific safe plan, which is monitored constantly to ensure that it is up to date. Access to the site office is well signed, lit and usable. Pedestrians on the site boundary enjoy safe passage. Bi-weekly meetings are held with operatives to report on action taken from their reporting of near misses. A policy of "don't walk by" is in force on site. Safety audits are undertaken by operatives to ensure that safety is maintained on site. Speed camera and chicanes have been introduced on site to ensure that site speed limits are maintained now that the black top has been placed in various areas. A wheel wash facility has been provided in the site compound to reduce mud on the roads. The Company is aspiring to a target of zero accidents on site. A safety foreman from this site is being sent to promote safety on other sites.
7. Responsible	4.5	The Site Manager is aware of the nearest A & E Dept the location of which is posted in reception along with the name and photographs of the site first aiders. The first aid equipment is in the site office or in the isolated welfare units. S/c first aiders are also recorded. Operatives' skills and medical conditions along with CSCS card nos and next of kin are recorded at induction. Full time safety monitoring is being undertaken with dedicated check in points within the works. Local schools have been contact to arrange visits to the site and support for a Christmas Party. Trips around the site are in a special bus used for the purpose. All operatives on site are required to wear the Company Hi Viz jackets for identification. A site-specific web site is available.
8. Accountable	4.5	The site management is very aware of the requirements of being registered with the scheme. CCS posters are erected around the site and in the site facilities and compound area. The CCS requirements are covered in the sub-let with all s/c and in the induction with operatives. CCS related activities are recorded electronically. Company details are prominently displayed throughout the works and are clearly visible. The Company is encouraging professionals into the industry at graduate level. The Client is activity involved in promoting the schemes requirements.
Total:	37.5	Summary and conclusions

Great attention is been made to keep the public fully aware of progress on site with over "hits" being made on the web by the public and trips around the works being arranged. Measures have been taken to ensure movement of plant on site is controlled.

Any photos taken	No	Date of visit	8 th December 2008
Monitor's name	Warren Franklin MRICS MaPS	SIGNED:	

Score per section	Score references	Score per section	Score references
1	Major non-compliance	4	High level beyond compliance
2	Minor non-compliance	5	Exceptional measures taken
3	Compliance		

Site scoring explained

Compliance with the Scheme's Code of Considerate Practice indicates that a site is achieving a standard beyond statutory requirements.

In each of the eight sections of the Code it is possible to score between 1 and 5 points, with 3 indicating compliance with the Scheme's Code. Half points may also be awarded in any of the sections.

Sites are not only assessed for compliance with the Scheme's Code, but also to identify any measures being taken by a site which are above and beyond these requirements. Where relevant and practical the report may indicate where improvements can be made.

How the points are assessed:

In any section, 1 is major non-compliance.

In any section, 2 is minor non-compliance.

In any section, 3 is satisfactory compliance.

In any section, 4 rewards measures taken in excess of compliance.

In any section, 5 rewards exceptional and unique measures taken.

Scoring 5 points

- 5 points are only given where a site is doing something exceptional and unique, as well as working to a very high standard.
- A site that is doing everything to a very high standard will only warrant 4.5.
- There is no measure which will automatically score a 5 in any one section.
- Once a site has scored 5 in any category, performance must improve still further before a 5 can be awarded on any subsequent visits. Performing to the same standard will only achieve a 4.5.

Total score overview:

0 - 15: A site in major non compliance with the Scheme's Code.

16 - 23: A site with major and minor non compliances with the Code.

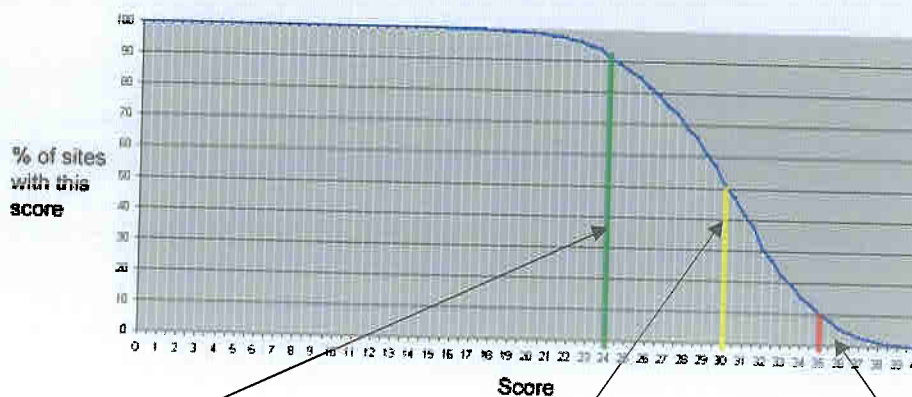
24: Compliance with the Scheme Code

25 - 30: A good site that is considerate.

31 - 35: A very good site.

36 - 40: An exceptionally good site.

This graph shows the percentage of sites that achieve specific scores.



The green line, 24 points, represents compliance with the Scheme's Code

The yellow line, 30 points, is the average score of all registered sites

Sites that score 35 points or above are considered for National Awards