

# Warwickshire Biodiversity Partnership Terms of Reference

## 1) The aims of the Partnership are to:

- i. Establish and maintain participation in the biodiversity action plan process from landowners, business, community groups, local authorities, voluntary sector and individuals.
- ii. Ensure that local biodiversity objectives include spatially explicit, measurable, achievable, realistic and time-limited targets (SMART).
- iii. Identify potential biodiversity projects necessary for achieving action plan targets and encourage their implementation.
- iv. Develop and implement a funding strategy to obtain national and local sources of funding for BAP projects and coordination.
- v. Encourage the action plan leads and implementers to use of the Biodiversity Action Plan Recording System (BARS).
- vi. Support the biological recording necessary to monitor changes in BAP habitats and species.
- vii. Support the integration of BAP into local planning policies by promoting best practice and providing support and advice.
- viii. Develop and implement a communication plan to raise awareness in support of BAP and to engage the wider public.
- ix. Ensure that LBAP partnership is represented on the regional biodiversity forum.

## 2) Role of the Main Steering Group

- i. To discuss and approve the recommendations made by the Core Steering Group in developing the LBAP project
- ii. At least 25 members must participate in the making of decisions.
- iii. Each member to have one vote (not each organisation represented)

## 3) Role of the Core Steering Group – *formed as the Monitoring Subgroup in November 2004, voluntarily by members of the then named Steering Group, to facilitate the forthcoming task of reporting into BARS in 2005 (following discussion of the formation of topic groups for related HAPs and SAPs). Members of the Core Steering Group represent a range of organisations in the partnership:*

- i. To work with the BC to identify the priority work areas required to meet the aims of the Partnership.
- ii. To work with the BC to develop an appropriate annual work plan to meet the aims of the Partnership.
- iii. To identify and, where required, provide support needed to assist the BC in working to meet the aims of the Partnership.
- iv. To make recommendations to the Main Steering Group on key decisions.

## 4) Role of the Partnership

- i. To meet annually.
- ii. To provide a broader sounding board for new ideas and directions.
- iii. To be pro-active in promoting the LBAP, providing contacts and opportunities through members' organizations for the furtherance of the aims and objectives of the Partnership.

## 5) Role of the Biodiversity Co-ordinator.

- i. To report on a biannual basis to the Main Steering Group on the progress of the work plan and priority work areas.
- ii. To work to the plan and priorities agreed by the Main Steering Group.

## 6) Warwickshire Biodiversity Steering Group meetings:

- i. Members must demonstrate active support for the LBAP project.
- ii. New members can join by agreement of all members of the existing Core Steering Group.
- iii. The Main Steering Group shall select and appoint a Chair who shall hold office for a minimum period of one year and a maximum of two years.
- iv. The Main Steering Group shall meet not less than two times a year.
- v. The Main Steering Group shall cause minutes to be taken and kept of the proceedings of the meeting

## Appendix 1 Members of the Core Steering Group, Main Steering Group and Partnership

Steve Falk	Senior Keeper of Natural History, Warwickshire Museum
Anton Irving	Natural England
Sophie Leszczynska	Conservation Manager, Warwickshire Wildlife Trust
Helena Lidgate	Nuneaton & Bedworth District Council
David Lowe	Principal Ecologist, Warwickshire County Council
Ruth Moffatt	LBAP Coordinator
Gina Rowe	Director of Conservation, Warwickshire Wildlife Trust
Anna Swift	Ecologist, Warwickshire County Council

## Appendix 2 Members of the Main Steering Group and Partnership

Andy Warren	Severn Trent Water
Barbara Golding	Ecoschools Officer, WCC
Bernie Higgins	Ecologist, Solihull Metropolitan Borough Council
Bill Meadows	National Farmers Union
Chris Hastie	Warwick District Council
Chris Thomas	Sustainability Co-ordinator, Coventry C.C
Colin Wilkinson	West Midlands Biodiversity Partnership / RSPB
David Gower	Rugby Borough Council
David Jones	Planning Department, Stratford D.C.
Dianne Whitehouse	Warwickshire College
Dorothy Barratt	North Warwickshire Borough Council
Ewan Calcott	Forestry Commission, West Midlands
Gary Farmer	Solihull Metropolitan Borough Council
Giles Matthews	Biodiversity Officer, Environment Agency, Tewksbury
Graham Harrison	West Midlands Bird Club
Jeff Edwards	West Midlands Regional Biodiversity Officer
John Reeve	Butterfly Conservation, Warwickshire Branch
Jon Holmes	Warwick District Council (Parks)
Martyn Bradley	Warwickshire Geological Conservation Group
Neil Collett	Rugby Borough Council
Nina Knapman	Warks. County Councillor
Paul Wilkinson	British Waterways
Ross Barbour	Ragley Hall Head Gardener
Sally Smith	Garden Organic
Simon Barker	National Trust Nature Conservation Adviser W.Midlands
Tony Beysens	Farming & Wildlife Advisory Group, Stratford
Tony Dixon	County Councillor, Stratford District Council

## Appendix 3 Members of the Wider Partnership

AGENDA 21	Judy Steele
AONB Cotswolds	Mark Connelly
Barn Owl Trust	David Ramsden
Bat Conservation Trust	Karen Haysom
Brandon Marsh Volunteers Group	Alban Wincott
British Trust for Conservation Volunteers	Lucy Hawker
British Trust for Ornithology	Mark Smith
Butterfly Conservation W.Midlands.	Jane Ellis
Campaign to Protect Rural England	John Wharam
Country Landowners Association	Donna Tavernor
Coventry Diocesan Environmental Group	Jo Rathbone
Farming & Wildlife Advosory Group	Henry Lucas (Chairman)
Forest Enterprise	Steve Holdsworth
Friends of Brandon Wood	Andrew Ireland
Game Conservancy Trust	Nick Sotherton
Habitat Biodiversity Audit, GIS officer	Kenneth Martin
Habitat Biodiversity Audit, WSP	Jon Bowley
Herbert Art Gallery & Museum, Coventry	Steve Lane
Herpetological Conservation Trust	Dorothy Wright
Linking Environment & Farming	Caroline Drummond
RSPB	Gillian Wickes & Kirsty Brannan
Shakespeare Trust	Joe Moore
Tree Officers	Ruth Rose
Warwickshire Bat Group	Andrew Heath
Warwickshire Country Parks	Keith Higginson
Warwickshire County Council, Environmental Design	Carol Thorne
Warwickshire Reptile & Amphibian Team	Jan Clemons
Warwickshire Wildlife Trust, Wetlands	Louise Sutherland
Wildlife Conservation Partnership	Colin Shawyer