

ICT Development Service

Curriculum and We-Learn
Training Courses

Spring 2012



In Support of
Learning



ICT Development
Service



*Working for
Warwickshire*



Curriculum and Learning Platform Courses

This term's professional development programme for school staff will look at how to develop aspects of the school learning platform to engage the wider school community and most particularly how it can enhance the learning experience of pupils.

There will be a focus on easy ways to create content and making what is currently a considerably comprehensive selection of learning resources for children more readily accessible.

Further courses on both useful and exciting elements of ICT designed to maximise the potential of new technologies in the school setting and beyond will also be included as and when appropriate and will be advertised separately. All elements of this programme, plus a whole host of other ICT related sessions can be delivered at school for selected groups of teachers, teaching assistants, or the whole staff on a commission basis if this is more appropriate to your needs.

To book a place on any of our courses:

Telephone: 01926 414100

Fax: 01926 738763

Email: ictdsservicedesk@warwickshire.gov.uk

For the latest updates about our courses, please visit "ICT Continuing Professional Development" Interest Space in the Learning Platform or contact our Service Desk on 01926 414100.



ICT subject leader meetings

For primary teachers and ICT subject leaders

ICT subject leader meetings are intended as development sessions for teachers leading on ICT in primary schools and are also aimed at supporting the role of the ICT subject leader in primary schools.

Learning outcomes:

- Updates on current and new initiatives and policies both at county and national level
- Feedback and information about effective practice in Warwickshire primary schools
- Hints and tips in using a variety of software, hardware and content
- Demonstrations of exciting new digital resources
- An opportunity to meet and network with colleagues from other schools

Course pre-requisites:

The meetings may be appropriate for others who support the development of ICT as well, particularly teaching assistants

Course leader(s): Mark Sharrott, Colin Talbot and Sarah Fitzgerald

Time: 16:30 - 18:00

SAS subscribers: FREE to SAS subscribers

Non SAS subscribers: £50 (If you wish to attend all meetings in the three terms, the price will be £120 allowing up to 2 people from your school to attend).

Booking: Places will be limited so you will need to book in advance by telephoning our Service Desk on 01926 414100

Venues and dates:

05 March 2012

Michael Drayton Junior School
Nuneaton

06 March 2012

Professional Development Centre
Wedgnoek House, Warwick

Developing the use of ICT in the primary school

For head teachers, senior management team, teachers and teaching assistants

Course overview:

This course will provide suggestions, ideas and practical solutions for those teachers or teaching assistants who have a leading role in the development of ICT in their school. The course will focus on curriculum, looking at an ICT scheme of work and also how ICT can impact in other subject areas. There will be some input on how to manage your school's ICT provision and ideas for moving ICT forward and engaging both staff and pupils in this process.

Learning outcomes:

- Ideas for developing the ICT curriculum including an ICT scheme of work
- Focus on ICT experiences in teaching and learning situations
- Contribution of ICT in other curriculum areas
- Suggestions for raising the profile of ICT within the school

Course pre-requisites:

Suitable for those teachers/teaching assistants needing to develop their role as a subject leader in ICT

Course leader(s): Mark Sharrott

Venue: Wedgnoek House

Time: 09:15 - 15:30

Date: 14 March 2012

SAS subscribers: £147

Non SAS subscribers: £192

Non Warwickshire LA school: £221

Course code: W11-CP18/01



Warwickshire learning platform - Creating a governor area

For head teachers, senior management team, ICT subject leaders, teachers and teaching assistants in a primary or secondary school

Course overview:

The Warwickshire learning platform provides an excellent solution to enable school governing bodies to manage and share information securely while having access anytime/anywhere via the internet. This course will help delegates to set up a 'Governor Space' on their school learning platform and suggest ideas and practical examples of how it might be used and become a successful element of governor activity.

Learning outcomes:

- To be able to create a governor's space on the learning platform
- To organise the space to create a positive and productive online experience for governors
- To be able to create login details for governors and provide access to the governors space

Course pre-requisites:

Delegates should have some experience of using the Warwickshire learning platform and have administrator login details available for the course

Course leader(s): Mark Sharrott

Venue: Wedgnock House

Time: 13:30 - 16:30

Date: 17 January 2012

SAS subscribers: £82

Non SAS subscribers: £108

Non Warwickshire LA school: £124

Course code: W11-WLLP30/01

We-Learn schools: One place per school, per term at no charge. Otherwise chargeable as above

Warwickshire learning platform – Improving maths attainment

For head teachers, senior management team, teachers and teaching assistants in a primary school

Course overview:

The Warwickshire learning platform provides an opportunity for enhancing children's learning beyond the normal interaction in the classroom during the school day. There are a number of ways of quickly and easily providing a variety of resources across a range of maths themes appropriate to the attainment of primary pupils. This course will help delegates to create some specific areas to cover popular maths topics and enable pupils to access these resources anytime/anywhere via the internet.

Learning outcomes:

- Locating and identifying maths content in the learning platform
- Making content easily available for pupils
- Adding other teacher created and web based resources to existing content
- Extending the learning experiences to include some collaborative activities where appropriate

Course pre-requisites:

Suitable for teachers working in key stage two classes who have some experience of logging on to the school learning platform

Course leader(s): Mark Sharrott

Venue: Wedgnock House

Time: 13:30 - 16:30

Date: 09 February 2012

SAS subscribers: £82

Non SAS subscribers: £108

Non Warwickshire LA school: £124

Course code: W11-WLLP31/01

We-Learn schools: One place per school, per term at no charge. Otherwise chargeable as above



Warwickshire learning platform – Improving science attainment

For head teachers, senior management team, teachers and teaching assistants in a primary school

Course overview:

The Warwickshire learning platform provides an opportunity for enhancing children's learning beyond the normal interaction in the classroom during the school day. There are a number of ways of quickly and easily providing a variety of resources across a range of science themes appropriate to the attainment of primary pupils. This course will help delegates to create some specific areas to cover popular science topics and enable pupils to access these resources anytime/anywhere via the internet.

Learning outcomes:

- Locating and identifying science content in the learning platform
- Making content easily available for pupils
- Adding other teacher created and web based resources to existing content
- Extending the learning experiences to include some collaborative activities where appropriate

Course pre-requisites:

Suitable for teachers working in key stage two classes who have some experience of logging on to the school learning platform

Course leader(s): Mark Sharrott

Venue: Wedgnoek House

Time: 13:30 - 16:30

Date: 29 February 2012

SAS subscribers: £82

Non SAS subscribers: £108

Non Warwickshire LA school: £124

Course code: W11-WLLP32/01

We-Learn schools: One place per school, per term at no charge. Otherwise chargeable as above

Warwickshire learning platform - Managing and customising the school learning platform

For teachers and teaching assistants in a primary school

Course overview:

The Warwickshire learning platform provides a range of opportunities for improving some elements of school level administration and communication across the whole school community. This course will help delegates to begin to explore the possibilities for doing so on their school site. There will be help and advice in adding a variety of content to the learning platform and in controlling membership of particular sections. There will also be some consideration of how to use the learning platform to engage with different members and users.

Learning outcomes:

- Setting up and populating 'Interest Spaces'
- Using calendars and news facilities
- Targeting information to particular groups of users
- Creating content and enhancing the user experience
- Effective management of different users and their roles

Course pre-requisites:

Suitable for school portal administrators and school staff involved in using the learning platform for administration and communication

Course leader(s): Mark Sharrott

Venue: Wedgnoek House

Time: 09:15 - 15:30

Date: 26 January 2012

SAS subscribers: £147

Non SAS subscribers: £192

Non Warwickshire LA school: £221

Course code: W11-WLLP15/02

We-Learn schools: One place per school, per term at no charge. Otherwise chargeable as above



Using the Warwickshire learning platform as a school website

For head teachers, senior management team, ICT subject leaders, teachers and teaching assistants in a primary school

Course overview:

Schools can now make an area of their learning platform available for public view and therefore can contain information that previously would have been included on a school website. If your school needs to develop a website and would like to explore how the learning platform might provide a solution, then this course will demonstrate how this can be achieved and will provide delegates with ideas and hands on practical techniques to engage a wider audience with information about your school community.

Learning outcomes:

- How to create a public facing area on the learning platform
- Help with differentiating between secure and non-secure information
- Familiarisation with ideas and techniques for populating such a space
- Promoting the learning platform as a wider website

Course pre-requisites:

Suitable in the first instance for school learning platform administrators or colleagues with administrator level login permissions

Course leader(s): Mark Sharrott

Venue: Wedgnoek House

Time: 09:15 - 15:30

Date: 26 March 2012

SAS subscribers: £147

Non SAS subscribers: £192

Non Warwickshire LA school: £221

Course code: Course code: W11-WLLP15/03

We-Learn schools: One place per school, per term at no charge. Otherwise chargeable as above



Commissions

We recognise that bespoke Continuing Professional Development (CPD) is important to meet schools' specific needs and increasingly we are now working directly in schools with individuals, teams and all of your school staff to ensure you achieve maximum benefit from your investment in ICT to help raise standards in learning, teaching and school management. We can also work together with you and your schools in your 'Extended Services' cluster to share good pedagogical practice.



Apple

We recognise the importance of engaging and inspiring students within the classroom and the Mac provides an ideal platform to deliver an exciting curriculum involving multimedia, animation and podcasting. We can provide advise on technologies that will enhance the learning process. Children across the key stages are already making great use of Apple technologies. Our Regional Training Centre partner school, Shipston-on-Stour primary, is a great example of this. Such technologies also present exciting opportunities for staff to develop the creative use of ICT within their teaching. We are supporting the development of technologies that enhance the many administrative processes that take place in school - such as applications that make use of iPhones/iPod Touches and iPads.



Windows 7

The new Warwickshire Primary ICT Scheme of Work and the new Windows 7 primary curriculum computer give opportunities for you and your children to use ICT even more effectively and creatively.

You may commission a visit to meet your specific needs or contact our Service Desk on 01926 414100 with your requirements and one of our experienced course leaders will consult with you personally to consider your schools individual needs.



Safeguarding children in a digital world: Developing e-safety in the primary school

The ICT Development Service advisers have put together support to help your school to develop an e-safety strategy.

e-safety assembly for children

30 minutes

SAS subscribers: £110

Non SAS subscribers: £138



This fun assembly aimed at KS1 or KS2

children is intended to raise children's awareness of the need to be safe online and can be adapted to deal with issues in individual schools. The resources used are based on the Zip it, Block it, Flag it message given on <http://clickcleverclicksafe.direct.gov.uk/index.html>

e-safety inset meeting for colleagues working across the primary phase

1 hour + time for questions

SAS subscribers: £256

Non SAS subscribers: £342

This staff meeting can be adapted to meet the needs of your staff team. The session will raise staff awareness of wider online issues and the role that teachers and support staff play in ensuring that their children use the internet responsibly both in and out of school. The session would preferably be hands on and teachers should come away with practical ideas for using the internet in lessons with confidence. It might be appropriate for this session to form part of a sequence of inset sessions during which the staff draw up acceptable use policies, decide on class/school rules for using the internet and decide on an approach for teaching e-safety across the school.



Safeguarding your child in a digital world – a session for parents

1 hour + time for questions

SAS subscribers: £170

Non SAS subscribers: £225

The content of this meeting can be adapted to meet the needs of parents at your school. The session is intended to raise awareness of the issues with safeguarding children in a digital world at both home and school, and explains what Warwickshire (and your school) are doing to keep children safe. Parents leave with a variety of useful ideas and web links to share at home with their children and to use for gathering further information. **This session is not suitable for children to attend.**



Call **01926 414100** and ask to speak to **Sarah Fitzgerald** or **Jane Key** for further details.



ICT Development Service pricing structure for Spring 2012

	SAS subscribers	Non SAS subscribers
Centralised courses		
Full day (per person)	£147	£192
Half day (per person)	£82	£108
Twilight (per person)	£70	£93
E-learning consultancy*		
Full day	£512	£683
Half day and Twilight	£256	£342
Up to 2 hour meeting (not twilight)	£170	£225
Assembly	£110	£138
Buy as you go hourly rate	Hour £110	Hour £138

Terms and conditions

If you need to cancel your place on a course, you must do so within ten working days and obtain a call reference number from our Service Desk on 01926 414100.

If a delegate withdraws, for whatever reason, ten working days prior to the commencement of the course, the full course fee will be charged unless the delegate is able to nominate a substitute member of staff. The cancellation fee levied will be the published price of the course.
£25 for course materials may also be charged.

We reserve the right to amend the date of a course, or cancel a course without prior notice, although every effort will be made to contact delegates at least two weeks before the event.

* maximum 12 people ** maximum 3 people

Bespoke training: Training courses in this programme can be modified and offered to your school as a cost-effective way of providing professional development for your staff.

Consultancy: We can help with specific school related ICT issues, advising up to 3 people. Objectives and outcomes are agreed jointly prior to a consultancy visit.



Professional Development Centre

How to find us

Professional Development Centre

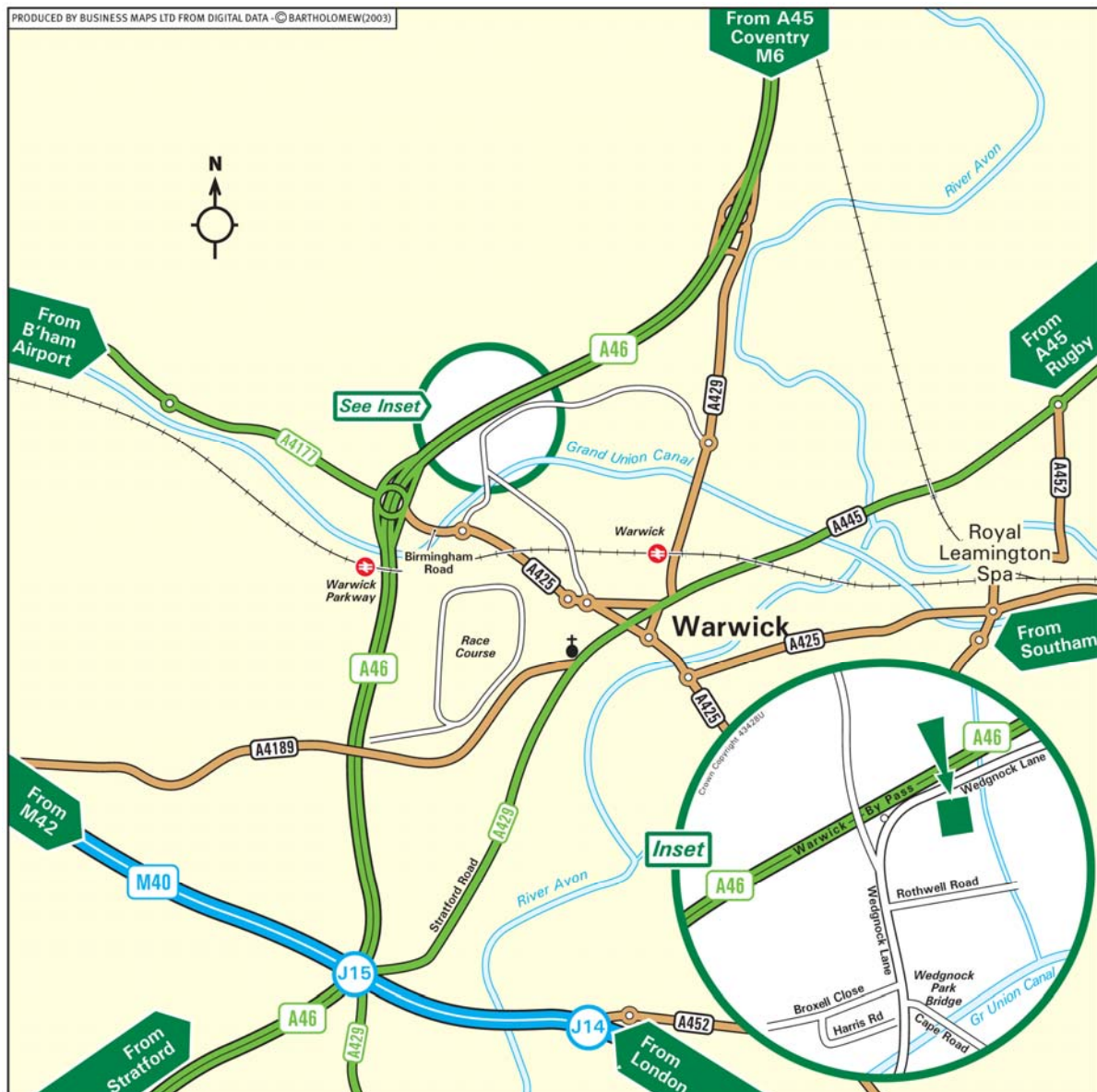
Wedgnock House, Wedgnock Lane, Warwick, CV34 5AP

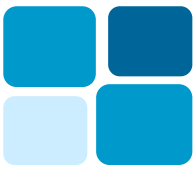
Telephone: 01926 414100

Fax: 01926 738763

email: ictdsservicedesk@warwickshire.gov.uk

web: www.warwickshire.gov.uk/ictds





Professional Development Centre

Directions

From M40 J15

Leave the M40 at junction 15 (signed) Warwick, A429, Stratford, Coventry and A46. Join the A46 (Warwick bypass) following signs for Coventry. Leave the A46 at the junction with the A4177/A425. Join the A425 (Birmingham Road) following signs for Warwick. At the roundabout turn left onto Wedgnock Lane. Our building is located on the right hand side, after Volvo.

From A46/Coventry

Leave the A46 at the junction with the A4177/A425. Join the A425 (Birmingham Road) following signs for Warwick. At the roundabout turn left onto Wedgnock Lane. Our building is located on the right hand side, after Volvo.

By train

Warwick Parkway (1.5 miles from Wedgnock House) is the nearest station and receives services from Birmingham Snow Hill, Stratford, Leamington Spa, Banbury, Oxford, Reading and London Marylebone.

By Bus

The Goldline operates a regular bus service from and to Leamington Spa to Wedgnock Lane and Warwick Market Square every 10 minutes. A bus stop for the G1 bus is outside Wedgnock House. See the weblink for the timetable:

www.stagecoachgoldline.com/routes/leamington-warwick.pdf

“Pursuing a sustainable environment”

If you car share or choose to leave your car at home when attending one of our courses at the Professional Development Centre you will be entitled to a £10 discount per person.



ICT Development Service
Wednock House, Wednock Lane
Warwick, CV34 5AP

Telephone 01926 414100 Fax 01926 738763
email: ictdsservicedesk@warwickshire.gov.uk

Warwickshire Education Services

Attendance Improvement Service

Catering and School Meals Service

Cleaning and Caretaking Service

Copyright Service

Design2print Service

Early Intervention Service

Educational Development Service

Energy and Water Efficiency Service

Finance Service

Governor Development Service

Heritage Education Service

HR and Payroll Service

ICT Development Service

Interpreting and Translation Service

Legal Service

Press and Media Service

Property Indemnity Service

Safety and Premises Service

Schools Insurance Service

Schools Library Service

Sickness Insurance Service

Specialist Technical Service

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Contact: 01926 414100
